



འབྲུག་རྒྱལ་ཁབ་ཀྱི་རྒྱུ་རྩུ་གཞི་  
རྒྱལ་ཁབ་ཀྱི་འཕུལ་སྤྱོད་ལྷན་ཁག་  
ROYAL GOVERNMENT OF BHUTAN  
DZONGKHAG ADMINISTRATION  
SAMDRUP JONGKHAR



SDA/HR-07/2022-2023/ 4572

Date: 30/03/2023

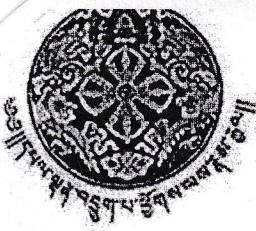
The  
General Manager  
BBSC  
Thimphu

Sub: - Advertisement of vacancy

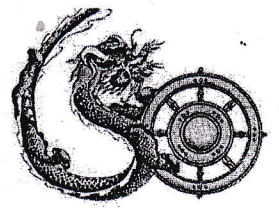
Sir/Madam,

Please kindly advertise the following vacancies through BBS channel in Dzongkha and English w.e.f. 1<sup>st</sup> April to 3rd April 2023 as detailed below.

SI No	Post Vacancy	No. of slots	Position/ Sub level	Appointment type	Qualification
1	National Contract Teacher 1. General (8 Nos) 2. English (2 Nos) 3. Maths (5 Nos) 4. Physics (1 No) 5. Geography (1 No) 6. History (2 Nos) 7. Accountancy (1 No) 8. Commerce (1 No) 9. IT Teacher (1 No)	22	P5 C	Contract	B. Ed. Graduate PGDE (private funded) who did not appear for BCSE 2021 and university graduates
2	Library Asstt.	2	S5 A	Contract	Class 12 (General)
3	IT Lab Assistant	2	S5 A	Contract	Class 12 with IT background
4	Science Lab. Asst. (Chemistry & Biology)	2	S5 A	Contract	Class 12 with science background
5	Store Asstt	2	S5 A	Contract	Class 12/Diploma in property management
6	Caretaker	2	ESP	Contract	NA
7	Warden	1	S5 A	Contract	Class XII
8	School Bus Driver-III	2	O4 A	Contract	Class 8 OR can read and write with valid driving license (PD).
9	Driver (Bolero)	5	O4 A	Contract	Class 8 with driving license
10	Tingti Dungmi	1	GSP	Contract	NA



དཔལ་ལྷན་འབྲུག་གཞུང་།  
བསམ་གྲུབ་ལྷོང་མ་ཁའ་རྫོང་ཁག་བདག་སྐྱོང་།  
ROYAL GOVERNMENT OF BHUTAN  
SAMDRUP JONGKHAR DZONGKHAG  
ADMINISTRATION

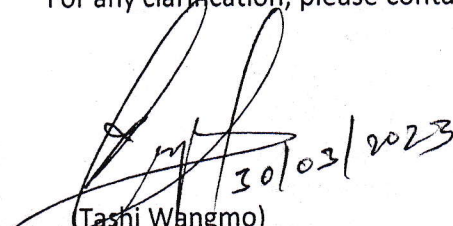


Interested candidates fulfilling the above criteria may apply through the application link <https://jobs.rcsc.gov.bt> or visit [www.rcsc.gov.bt](http://www.rcsc.gov.bt) (Zhiyog Recruitment System (ZRS) on or before 18<sup>th</sup> April 2023 with the following required documents.

Academic transcript and mark sheet - for NCT (Class XII, Degree) and for Support staff (X and XII/Diploma)  
Valid security clearance  
Valid medical fitness certificate  
Valid driving license/PD for school bus (for drivers)  
Valid citizenship ID card  
Copy of certificates of merits if any  
Any relevant documents  
Age limit 18-45 years for GSP/ESP  
NOC from employer if employed

The shortlisted candidates will be announced through Zhiyog Recruitment System (ZRS), Dzongkhag website and notice board on 21<sup>st</sup> April 2023. The selection interview for the shortlisted candidate will be held on 26<sup>th</sup> and 27<sup>th</sup> April 2023 at 9:00 a.m. in the Dzongkhag Conference Hall. The shortlisted candidates are requested to bring original documents during the time of interview.

For any clarification, please contact HRO at 07-251400/17434363 during office hours.

  
(Tashi Wangmo)  
Dzongdag

Copy to: -

1. Dasho Dungpa, Samdrupchoeling and Jomotsangkha Dungkhag.
2. Chief DAO Dzongkhag Administration, S/Jongkhar.
3. Chief DEO, Dzongkhag Administration, S/Jongkhar.
4. Finance Officer, Dzongkhag Administration, S/Jongkhar
5. ICT, to insert in the Dzongkhag web site
6. Office copy for reference.